# **Anallancy Ramirez**

## **Objective**

To obtain employment or a letter of recommendation

### Education

Lindsay High School 1849 E Tulare Rd, Lindsay, CA 93247 (559) 562-5911

- GPA: 3.26
- Earned college credit
  - o AP Spanish Language & Culture
  - **o** AP Spanish Literature & Culture

## **Experience**

#### **Teacher's Assistance**

**Lindsay High School** 1849 E Tulare Rd, Lindsay, CA 93247 (559) 562-5911 Fall 2014-Summer 2015

Jefferson Elementary 333 Westwood Ave, Lindsay, CA 93247 (559) 562-6303 Fall 2013-Summer 2014

- Perform general administrative tasks such as filing, record-keeping and taking phone messages
- Administer behavior of students to create a safe classroom environment
- Supervise and control students during class and when the lead teacher is not present
- Assist in grading test papers and exams
- distribute worksheets

#### **Agricultural Workforce**

Sierra Citrus Association/ Alberto Robles picking 715 E Tulare Rd, Lindsay, CA 93247 (559) 909-0630

 Planted, cultivated, watered and mulched flowers, plants and trees, and performed pruning activities

### Skills

- Logical thinking and positive approach
- Profound ability to work in a stressful environment
- Supervising and caring for children in the absence of parents or regular caregiver
- Highly skilled in diaper-changing and bottle-feeding
- Profound patience while dealing with children